



FUNCTION CENTRE PACKAGES

Address: 647 Mackay Avenue, Yoogali NSW 2680

Phone: (02) 6962 1644

Email: info@theyoogaliclub.com.au

Website: theyoogaliclub.com.au

drinks

Basic Package - No Spirits: \$32 pp

Tap Beer (heavy, light, mid-strength)

Long Neck Beer (Carlton Dry)

Red & White Wine (see list below)

Soft Drinks/Juice/Water: Coke, Diet Coke, Coke Zero, Lift, Lemonade, Dry Ginger Ale, Creaming Soda, Soda Water, Orange Juice, Pineapple Juice, Water

Red Wines (select 1)

Casella Wines Shiraz Yellow Tail

Warburn Estate Merlot

Calabria Wines Richland Pinot Noir

White Wines (select 1)

Casella Wines Chardonnay Yellow Tail

Warburn Estate Pinot Grigio

Calabria Wines Richland Moscato

Sparkling Wine/Champagne for Toasts

Verdi, Yellow Tail Bubbles, Riccadonna, Calabria Wines Prosecco

Corkage Package: \$39 pp

Tap Beer (heavy, light, mid-strength)

Long Neck Beer (Carlton Dry)

Soft Drinks/Juice/Water: Coke, Diet Coke, Coke Zero, Lift, Lemonade, Dry Ginger Ale, Creaming Soda, Soda Water, Orange Juice, Pineapple Juice, Water

Red Wines/White Wines /Sparkling Wine/Champagne for Toasts

Corkage is \$3 per bottle

½ Nip Spirits

Vodka (Smirnoff), Gin, Scotch (Red Label), Jim Beam, Bacardi, Brandy, Malibu, Midori, Alize, Frangelico, 43, Southern Comfort, Tia Maria, Baileys.

Standard Package: \$45 pp

Tap Beer (heavy, light, mid-strength)

Long Neck Beer (Carlton Dry)

Red & White Wine (see list below)

Soft Drinks/Juice/Water: Coke, Diet Coke, Coke Zero, Lift, Lemonade, Dry Ginger Ale, Creaming Soda, Soda Water, Orange Juice, Pineapple Juice, Water

Red Wines (select 1)

Casella Wines Shiraz Yellow Tail

Warburn Estate Merlot

Calabria Wines Richland Pinot Noir

White Wines (select 1)

Casella Wines Chardonnay Yellow Tail

Warburn Estate Pinot Grigio

Calabria Wines Richland Moscato

Sparkling Wine/Champagne for Toasts

Verdi, Yellow Tail Bubbles, Riccadonna, Calabria Wines Prosecco

½ Nip Spirits

Vodka (Smirnoff), Gin, Scotch (Red Label), Jim Beam, Bacardi, Brandy, Malibu, Midori, Alize, Frangelico, 43, Southern Comfort, Tia Maria, Baileys.

Premium Package: \$51 pp

Tap Beer (heavy, light, mid-strength)

Long Neck Beer (Carlton Dry)

Red & White Wine (see list below)

Soft Drinks/Juice/Water: Coke, Diet Coke, Coke Zero, Lift, Lemonade, Dry Ginger Ale, Creaming Soda, Soda Water, Orange Juice, Pineapple Juice, Water

Red Wines (select 2)

Casella Wines 1919 Cabernet Sauvignon

Warburn Estate 1164 Shiraz

Calabria Wines 3 Bridges Durif

White wines (select 2)

Calabria Wines Cool Climate Riesling

Warburn Estate 1164 Chardonnay

Peter Lehman Pinot Grigio

Sparkling Wine/Champagne for Toasts

Verdi, Yellow Tail Bubbles, Riccadonna, Calabria Wines Prosecco

½ Nip Spirits

Vodka (Smirnoff), Gin, Scotch (Red Label), Jim Beam, Bacardi, Brandy, Malibu, Midori, Alize, Frangelico, 43, Southern Comfort, Tia Maria, Baileys.

Children Drink Prices: \$15 pp - This applies for all packages selected. The number determined for children will be based on the number given to the kitchen for children meals.

optional extras: (Please tick if selected)

Add ½ Nip Spirits: \$1 pp Scotch (Black Label)

Add Full Nip Spirits: \$5 pp

Drinks packages run for 7 hours and commence upon guest arrival. All packages include tray service to guest tables. Once dessert is served and guests start mingling and dancing, table service ceases and guests are free to obtain their drinks from the bar. The bar closes at 1am. Any additional time is upon request to the function manager or licensee and will be charged accordingly based on main bar prices which will be brought up on the till and added onto the final bill.

Alternatively, a bar tab can be setup. You may select a pre-determined amount & our bar staff will notify you when your limit is approaching. You may choose the types of drinks available to your guests on the bar tab.

Terms and Conditions

A 15% surcharge will apply on Sundays and public holiday. Drink prices are effective as of January 1st 2019. However, we reserve the right to change prices if affected by extreme market conditions.

DRINKS PACKAGE SELECTED: _____

CORKAGE SUMMARY:

	<u>Number of Bottles - START</u>	<u>Number of Bottles - FINISH</u>	<u>Number of Bottles - USED</u>
Wine			
Champagne			

Intake Questions

What time does the function start?

Would you like long neck beers (Carlton Dry) to be brought around tables during the function while the entrée/main meal is being served? YES or NO

Is the wine/champagne brought in themselves or bought from the club? CUSTOMER YOOGALI CLUB

Any bottles of wine/champagne/water/soft drink on the table at the start of the function? YES or NO

How many bottles of each on every table?

Red Wine:

White Wine:

Champagne:

Water:

Soft Drink:

If the guest is asking for a different wine then what is provided by the customer do we serve it? Y or N

If anyone asks for a spirit/drink that is not on the list, do we serve it? YES or NO

If anyone ask for the following drinks, do we serve it?

- Mount Franklin Sparkling Water? YES or NO
- 600ml bottles of water? YES or NO
- Chinotto? YES or NO
- Red Bull? YES or NO
- Soft Drink Cans? YES or NO

Is the bar open or closed during speeches? OPEN CLOSED

Did you and the customer agree on the total staff for the function? YES or NO

terms & conditions

Date of Function: ___/___/_____

Name of Customer(s): _____

1. SECURITY DEPOSIT

A security deposit of \$600 must be paid within 14 working days of the reservation being made. The payment of the deposit does not lock in prices. It is purely for the purpose of securing the date on your behalf.

Management reserves the right to cancel the booking without notice and allocate the venue to another member or client if this amount is not paid within 14 days of making the booking. A reservation is only considered confirmed when the deposit has been received. This deposit will be refunded once the account is paid.

2. HALL HIRE

A hall hire fee for each sections of the venue will apply. This fee covers cleaning, room setup and pull down, heating / cooling and lighting costs. The hall hire costs are as followed;

- Small Function Room: \$300
- Main Auditorium: \$600
- Main Auditorium with side Annex Room: \$800

Each hall hire price is specific to the size of the function and is determined by club management. For all weddings and any other functions over 300 people the hall hire is built into the drinks package set price per head selection.

3. CANCELLATION OF BOOKING

Once the deposit has been paid the club allows a "Cooling Off" period of 6 weeks from the time of payment. Should you cancel your wedding within that time frame your deposit will be refunded. Deposit refunds will not be made after the cooling off period.

4. FINAL NUMBERS

So that drink orders can be placed and staff rosters to be organised, the final numbers of guests attending the wedding must be confirmed IN WRITING (EMAIL) NO LATER than 12 noon, THREE (3) working days prior to the event. Unfortunately, if your numbers drop after you have given final numbers you will still be charged for the numbers confirmed 3 days prior. For example, for a Saturday or Sunday wedding, final numbers must be confirmed with the Yoogali Club Manager–Licensee by 12pm Wednesday.

5. PRICES

Although every effort is made to maintain drinks prices as per original quote, all prices printed on drinks menu are subject to variation. To meet rising costs prices may be subject to increases at the club's discretion. The club will notify of such changes no later than 90 days before the function. All prices quoted include GST.

6. PAYMENT OF ACCOUNT: DRINKS & HALL HIRE

You will be given a separate invoice for the food and drinks after the event. Please liaise with the Yoogali Kitchen Manager for the food charges. The full account for drinks and hall hire is to be paid SEVEN (7) days after the event. Once the account is fully paid you will be given your deposit refund.

7. DAMAGES TO CLUB PROPERTY

You are to liaise with the **Yoogali Club Manager–Licensee** if wanting to attach or display items or remove any lighting, furniture and fixtures within the club premise. Nothing is to be nailed, glued or taped to the walls, ceiling or timberwork. **Blutac is the only adhesive allowed.** No sticky tape or double-sided tape or velcro is allowed. This is to prevent any damages to the property. Clients will be financially liable for any damages sustained to the rooms or its property. The cost for repairs, replacement or damage to club property will be passed onto the client for payment.

8. EQUIPMENT HIRE

You are to liaise with the **Yoogali Club Manager–Licensee** if any equipment is to be brought into the club premise either from yourself or upon request from suppliers which you have organised. This includes chairs, tables, portable dance floors, back drop items and equipment, table centre pieces, dance floor ceiling centre piece, any lighting items and materials or any other items not listed. It is the responsibility of the function customer to ensure that any decorations and equipment hired or brought to the club are removed at the conclusion of the function. If you have hired any professional decorators, it is their responsibility to remove their items from the club premise by 10am on the day after the wedding as we very often have other functions and meetings booked on the Sunday and our staff may need to setup for these events. The club is not responsible for decorators or customers belongings or any breakages of damage of goods left on the premises.

9. BRINGING AND TAKING FOOD INTO AND OUT OF THE CLUB

You are to liaise with the **Yoogali Club Manager–Licensee and Yoogali Kitchen Manager** before any food is brought or taken away from our premise.

10. SUNDAY AND PUBLIC HOLIDAY TERMS

Weddings held on a Sunday or Public Holiday will attract a 15% surcharge on drinks and hall hire.

11. RESPONSIBLE SERVICE OF ALCOHOL

Responsible service of alcohol must be adhered to at all times. The management and staff of the club reserve the right to refuse service of liquor to any person they see fit.

12. OVERDUE ACCOUNT

In the event where your account is referred to a collection agency and/or law firm, you will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs. Please be aware that every effort will be made so beforehand so that overdue accounts do not reach this stage. If your account is more than 30 days overdue you will incur interest charges accrued daily at 7.5% pa.

13. ENTRY TO THE YOOGALI CLUB

Entry to the club can be made via our front entrance at 647 Mackay Avenue, Yoogali from 12pm Wednesday and Thursday, 11am on Friday and Saturday and 1pm on Sunday. If you need access to the club before or after these times prior arrangements will need to be made with the Yoogali Club Manager–Licensee or Admin Officer.

14. YOOGALI CLUB CARPARK ACCESS

Car parking is available on site.

All terms and conditions have been read, agreed, signed and dated by both the function customer(s) and the Yoogali Club Manager-Licensee as set out above. Please note that your booking will be tentative until this form is signed and returned to the Yoogali Club Ltd with your deposit.

Email to: info@theyoogaliclub.com.au

Date of Function:	Date of Function:/...../.....
Details of Person(s): (Please Print)	Name: Name: Address: Phone Number: Email Address:
Specify Room: (Please Circle)	Small Function Room: YES / NO Auditorium: YES / NO Annex Room: YES / NO Auditorium & Annex Room: YES / NO
Equipment Hire: (Please Circle)	Chairs: YES / NO Tables: YES / NO Dance Floors: YES / NO Back Drops: YES / NO Table Centre Items: YES / NO Ceiling Pieces: YES / NO Lighting Items: YES / NO Material Items: YES / NO Other: YES / NO If Other Please Specify:
Furniture & Fixtures: Attach, Display, Remove (Please Circle)	Roof Fixture: YES / NO Please Specify Requirement (eg: Black/White Roof): Lighting Fixture(s): YES / NO Please Specify: Furniture Fixture(s): YES / NO Please Specify: Other Fixture(s): YES / NO Please Specify:
Deposit Details:	Amount: Date:/...../..... Receipt Number:

Signatures of Person(s):	<p>I have read and agreed to the terms and conditions as set out above.</p> <p>Signature:</p> <p>Signature:</p> <p>Yoogali Club Manager - Licensee Signature:</p> <p>.....</p>
Authorisation:	<p>We may also take/obtain photo's or video to include in possible future advertising</p> <p>We give permission to include for advertising purposes: YES / NO</p>

FUNCTION CHECKLIST: VENUE REQUIRMENTS

Yoogali Club Manager-Licensee is to go through this list with customer(s) at the time the deposit is paid. This will ensure they understand the importance of the time frame for confirmation of details. The customer(s) and Yoogali Club Manager-Licensee need to sign and date the checklist after it has been explained. They are to be given a signed copy of this sheet.

Within 14 days of booking	Description	Tick
Payment of Deposit	Payment of deposit will secure your booking. It does not lock in prices for drinks.	
6 weeks prior or before		
Drinks selection package	Drinks selection package to be finalised no later than 6 weeks.	
2 weeks prior		
Final appointment	Please book a final meeting with the Yoogali Club Manage-Licensee no later than 2 weeks prior to the wedding to go through any final or last minute changes.	
5 working days prior		
Final numbers & seating plan	Confirmation must be given 5 working days prior to the wedding. This will be the number you will be charged for. This will be the same number given to the kitchen for the food. The seating plan and room layout must also be given to the Yoogali Club Manager-Licensee at this time.	
Billing name & address	At the final meeting you will be asked to nominate who will be responsible for the final payment of the account and to whom the invoice will be made out to.	
On the night of the function		
Function items, decorations, bridal party belongings or any other items left over	Where possible, please collect on the night of the function. It would be appreciated if any other items are collected by 10am on the day after the function.	
Monday after the function		
Final payment of account	Final payment must be made before seven (7) days following the function. The invoice will be ready at the club office by 12 noon. Any account more than 30 days overdue will incur interest charges daily at 7.5% pa.	
Refund of deposit	The refund of deposit will be given after the final payment has been made in full. A cheque will be issued in the name of the person who paid the original deposit.	

florists & decorators

Cathy & Anna Bugge

Material draping, chair covers and more
Contact: Cathy Bugge
Phone: 0413 134 590

Blossoms Florist

Contact: Cathy Catanzariti
Phone: (02) 6962 7340
Address: 395 Banna Ave, Griffith
www.blossomsflowerboutique.com.au

Starfish Florist

Contact: Vanessa Dissegna
Phone: (02) 6964 2765
14 Carrathool Street, Griffith
www.starfishflorist.com.au

La Fleur Flower Boutique

Contact: Corina Salvestrin /Vanessa Bailes
Phone: (02) 6964 9990
Address: 350 Banna Ave, Griffith

Tiffany / Chiavari Chair Hire & Smoke Hire

Stylish chairs for hire and smoke for bridal dance
Contact: Rick Costa
Phone: 0416 766 500

Griffith Fireworks

Contact: Glen Sergi
Phone:

Decorations for hire at The Yoogali Club

Matching Easel & Frame (for guest list & table seating)
Cake Knife

house keeping

BELOW IS A LIST OF 'HOUSE RULES' THAT MUST BE ANNOUNCED TO WEDDING GUESTS AT THE BEGINNING OF THE EVENING.

Smoking is not permitted in any area of the club, however, there is a designated smoking area outside the TAB area in the Main Bar. Toilets are located at either side of the stage in the Main Auditorium. In case of an emergency, please follow the exit signs, and use fire doors located around the building.